



SARASWATI EDUCATION SOCIETY'S

Sridora Caculo College of Commerce & Management Studies

(Affiliated to the Goa University)

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Re-accredited by NAAC with B Grade (2nd Cycle)

ISO 9001:2015 CERTIFIED

Minutes of the meeting of the Internal Quality Assurance Cell (IQAC)

Date:3.05.2024

Venue: College Conference Room

Time-11.30am – 1.00 pm

Agenda:

1. To read and confirm the minutes of the IQAC meeting held on 10.02.2024.
2. To read out to the IQAC members the Action Taken Report on issues decided upon at the IQAC meeting held on 10.02.2024.
3. To grant approval to the various college Policies framed per NAAC requirements for uploading on the college website.
4. To grant approval to the objectives and functions of various college committees for uploading on the college website.
5. To pass a resolution to thank the outgoing member of IQAC, namely, Shri Satyajit Hirve.
6. To review the college website and invite suggestions for improvement.
7. A.O.B with the permission of the Chair.

The following members were present:

1. Principal Prof Santosh Patkar
2. Dr Smita Shrivastava
3. Dr Henrique D Souza
4. Dr Nisha Gangan
5. Ms Prerana Tamhankar
6. Dr Shobha Karekar
7. Mr Ramakant a/s Sahil Nayak
8. Mr Sudesh Chandelkar
9. Ms Suchita Sawant
10. Mr Avdut Gunaji

PRINCIPAL

S.E.S's Sridora Caculo College of
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Khorlim, Mapusa - Goa



Agenda 1.

Confirmation of the Minutes of the previous meeting.

The minutes of the last IQAC meeting held on 10/2/2024 were confirmed with no alterations. Ms Prerana Tamhankar proposed approving the minutes, and Dr Henrique D Souza seconded.

Agenda 2.

To read the Action Taken Report on issues decided upon at the IQAC meeting held on 10/2/2024

The Action Taken Report on the decisions taken at the previous IQAC meeting on 10/2/2024 was read out by the IQAC Co-Ordinator, Dr Smita Shrivastava.

Agenda 3.

To approve the various college Policies framed per NAAC requirements for uploading on the college website.

The Resource Utilization Policy, Students Grievance Redressal Policy, and Computer Lab Maintenance and Utilization Policy are approved to be uploaded on the college website. The Library Policy should also be uploaded after the inclusion of extended timings and minor editing changes. All the remaining policy documents need redrafting as per the format approved by the IQAC.

Agenda 4

To approve the objectives and functions of various college committees for uploading on the college website.

The objectives and functions of various college committees are to be redrafted with the inclusion of more committees.

Agenda 5

To pass a resolution to thank the outgoing member of IQAC, namely, Shri Satyajit Hirve.

The committee passed a resolution moved by the IQAC Co-Ordinator, Dr Smita Shrivastava, placing on record its appreciation and gratitude for the invaluable contributions made by the outgoing member of IQAC Shri Satyajit Hirve and Shri Pranav Samant .

Agenda 6

To review the college website and invite suggestions for improvement.

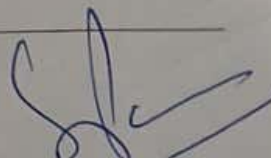
It was decided to take up this item at the next IQAC meeting.

Agenda 7

A.O.B with the permission of the Chair

No issues were taken up under AOB.




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Action Taken Report on the IQAC meeting held on 3.05.2024

Recommendations	Action Taken
The Resource Utilization Policy, Students Grievance Redressal Policy, and Computer Lab Maintenance and Utilization Policy are approved to be uploaded on the college website.	Uploaded
The Library Policy is to be uploaded after the inclusion of extended timings and minor editing changes.	In the process of uploading
All the remaining policy documents need redrafting as per the format approved by the IQAC.	Notice issued to staff to submit on or before 17/8/2024
The objectives and functions of various college committee documents are to be redrafted with the inclusion of more committees.	Already drafted



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